

Blackboard: Access Zoom Course Meeting Attendance and Poll Reports

If you used Zoom's Blackboard integration to schedule your course meeting you can view participant attendance and poll results from your Blackboard course after the meeting.

1. Click the **Zoom Meeting** link in your Blackboard course. Zoom will open in a new tab.
2. Click on **Previous Meetings** to view the listing of all completed meetings.
3. Find the meeting and click on **Report**.

Start Time	Topic	Meeting ID		
Mon, Sep 28 6:00 PM	Class Session 1	914 2301 9976	Report	Delete

4. A list of meeting attendees displays including when they joined and left the session.

Name	Email	Join time	Leave time	Duration (Minutes)
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5. If you used polling in the meeting, click **Poll Report**.

Name

For resources on using Zoom, visit it.gwu.edu/zoom.