

Copy and Share VoiceThreads

If you have VoiceThreads in a past course that you want to use again for an upcoming term, you can copy and share them with another course. You must be the creator of a VoiceThread or have editing privileges to copy or share it.

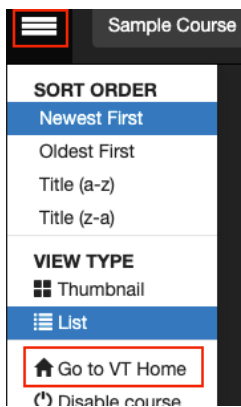
1. In the Blackboard course in which you want to share VoiceThreads, you must first [create and configure a VoiceThread link \(PDF\)](#).



VoiceThread

Click the link above to access VoiceThread for this course.

2. In VoiceThread, click the Options Menu in the top-left corner and choose **Go to the VT Home**.



3. Select the VoiceThreads you want to share and click the **Share** button in the options bar.



4. In the pop-up window, select a **course** (group) to share with and a **permission level** for students (View, View & Comment, or Edit).

Share 2 VoiceThreads with group

Select a group and permission level

Training Course 00

Share these VoiceThreads Copy and share these VoiceThreads

Original Title

VoiceThread 2

VoiceThread Presentation

New Title

Copy of VoiceThread 2

My VoiceThread Presentation

5. Select **Copy and share these VoiceThreads** to share a unique copy and, if necessary, enter New Titles.

*Note: Select **Share these VoiceThreads** to share the original VoiceThreads.*

6. Choose if you want to include comments from the selected VoiceThreads and click Copy and share.

Which comments would you like to keep?

Don't include any comments