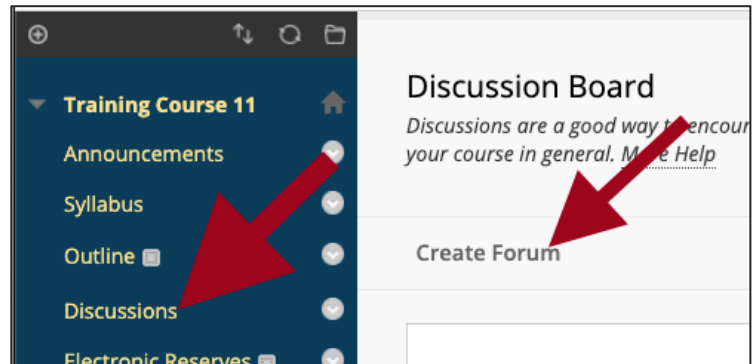


Blackboard: Setup a Discussion

Instructors can use Blackboard's Discussion Board tool to setup asynchronous, threaded discussions for students. Before students can start their discussions, you must first create one or more Forums.

1. Open your Blackboard course and click **Discussions** on the *Course Menu*.
2. On the *Discussion Board* page, click on **Create Forum**.



3. Enter a **Name** and type the discussion question or topic in the **Description** textbox. Students see the Description next to the Forum name on the Discussion Board page.

* Name
Week 1 Discussion

Description
For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Answer this question prompt for week 1's discussion.

Response Requirements:

1. You must pick a side: agree or disagree with the statement.
2. Give 3 to 5 valid and well-explained reasons for your opinion.
3. Reply to at least one classmate.

4. Make the Forum **Available**. If you want the discussion to be available during a specific date range, use the *Date and Time Restriction* fields to limit availability for students.

FORUM AVAILABILITY

Available Yes No

Enter Date and Time Restrictions

Display After 06/01/2021 08:00 AM

Display Until 06/13/2021 11:59 PM

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

5. Modify the [Forum Settings](#) based on your specific needs and click **Submit** to finish.